

What Is The Referring Teacher's Responsibility?

- Teachers apply classroom strategies if they see a student struggling in their classes. A contact is made with the parents/guardians to share concerns.
- After the teacher contacts the parents, the teacher contacts other school personnel such as the guidance counselor.
- If no progress occurs, the teacher should refer the student to I&RS.

What Is the Purpose Of I&RS?

The purpose is:

- To identify learning, behavior, and health difficulties of students.
- To collect thorough information on the identified learning, behavior, and health difficulties.
- To develop and implement action plans which provide for appropriate school or community interventions or referrals to school and community resources.
- To work with teachers and to assist in achieving the desired outcomes.

What Problems Does I&RS Address?

- **Academic**
- **Behavioral**
- **Health**
- **Attendance**

What Are The Various Responsibilities of I&RS?

- To provide general academic and behavioral interventions.
- To develop and monitor plans to assist students who are experiencing obstacles to learning.

What Role Do Parents Play?

- Parents/guardians may refer their son or daughter to the I&RS team.
- Parents/guardians are contacted so that they may be involved in the process.

Green Brook Township School District



I&RS Intervention and Referral Services

**SAYREVILLE PUBLIC SCHOOLS
Department of Special Services**

What Is I&RS?

The I&RS Committee is a state-mandated, school based committee/referral service for non-classified general education students.

Subchapter 7 Intervention and Referral Services

6A: 16-7.1 Establishment of intervention and referral services

"District boards of education must establish and implement a coordinated system in each school building for the planning and delivery of interventions and referral services that are designed to assist students who are experiencing learning, behavior, health, and or attendance difficulties and to assist staff who have difficulties in addressing students' learning behavior, or health needs."

Who Could the Members Of I&RS Be?

The I&RS team is made up of specially trained members of the staff:

- **Teachers***
- Child Study Team Member
- Nurse
- Guidance Counselor
- Administrator
- Speech and Reading Specialists (as needed)

***The classroom teacher who refers a student becomes a member for that particular student.**

How Does the Referral Process Work?

After a teacher has attempted to address the problem in the classroom by contacting the parent/ guardian and enlisting the help of the school personnel, he/she may seek the assistance of I&RS.

- Referring teacher initiates the I&RS process and submits a Request for Assistance form. He or she then gathers information on grades, history, etc.
- The meeting is scheduled. The committee members and teachers are notified of the meeting date and provided with the essential information. The Parent/guardian is

notified of the process and asked to provide additional information

- The Classroom teacher becomes an **active** part of the I&RS team for the particular case that he/she referred.
- The I&RS Team meets with the classroom teacher and parent/guardian (if they choose to attend) create an intervention plan to achieve a desired behavior and the desired outcome.
- The Intervention plans will consist of the specific problem, measurable goals, level 1 or classroom interventions, level 2 and 3 interventions with frequency, duration, and specific strategies emphasized, home strategies, and the date that progress will be reviewed.
- Progress is documented and reviewed via a progress report form and if necessary a review of progress meeting. A new intervention plan is created based on the progress information.
- If during the process it is determined that the student is not responding to interventions the I&RS committee will submit a Referral for a child study team evaluation to the director of special education.